Domestic Import of Propagative Materials (Plants for Planting) to Guam

Christine Bucayu-Laurent¹, Russell K. Campbell², and James R. Hollyer¹
¹College of Natural & Applied Sciences, University of Guam; ²Biosecurity Division, Guam Department of Agriculture

This factsheet briefly summarizes the steps in obtaining an import permit for importation of Propagative Materials from the US mainland, Commonwealth of the Northern Mariana Islands (CNMI), and Hawai’i.

List all commodities to be imported:
1. ___________________________
2. ___________________________
3. ___________________________
4. ___________________________
5. ___________________________
6. ___________________________
7. ___________________________
8. ___________________________
9. ___________________________
10. ___________________________

Verification of List
Verify if the commodity is admissible by looking at the List of Plants for Planting Manual, Chapter 6, page 277 (https://tinyurl.com/kg8n5v8).

Growing media
Plants for planting must be free from sand, soil, other growing media, pests, and diseases.

Origin of Prospective Import

Hawai’i
There are several prohibited Propagative Materials that can be imported from Hawai’i to Guam due to various virus disease problems and the Hibiscus erineum mite such as citrus, ginger, Heliconia spp., Strelitzia spp. (bird of paradise), Hibiscus spp., Musa spp. (bananas), Canna spp., and Costus spp. All plants to be imported must be treated either by:
1. Heat using a water drench at 113° (45°C) for 5 minutes; or
2. 16% citric acid solution

Phytosanitary Certificate
Shipments must be accompanied by a Phytosanitary Certificate issued by the Hawai’i Department of Agriculture. It must be an original or certified true copy issued no more than 15 days prior to shipment indicating origin of plants, inspected for all pests of quarantine concern to Guam, and attested to have complied with the necessary treatment.

Nematode-Free Certificate
The Hawai’i Department of Agriculture issues this Certificate stating that the shipment met the nematode quarantine requirement.

CNMI & US Mainland

Request for a Local Import Permit at:
Guam Department of Agriculture Biosecurity Division, 17-3306 Neptune Ave., Barrigada, GU 96913
Hours: Monday-Friday (except holidays) 8:00 AM - 12:00 PM & 1:00 PM - 4:30 PM
Options:
• walk in
• call in at (671) 475-1427
• fax at (671) 477-9487. Faxes must be followed by phone call for verification of receipt.

Fill out the application form completely. The processing time for permit request is approximately four (4) hours.

Pay the exact amount of $10 by cash, personal check (on-island checks only), or company check.

See back page for the next step.
Pick up the document the next day. Pick-up hours are Monday-Friday, 8:00 AM - 11:30 AM. Present any valid picture ID (Driver’s license, Passport, Guam ID, or Company ID). If other than importer/consignee, an authorization with picture ID is required. Company/business employee authorizations must be on letterheads. 

**NOTE:** Local import permit is good for one (1) shipment only and valid for up to 30 calendar days after issuance.

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**Get an Invoice**

Identify and mark each plant material. Plant imports must be accompanied by an invoice indicating the scientific name and the quantity by weight (gram/kilogram) of the consignment/shipment.

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**Packing List**

Shows all contents of each package and references a box number that is both on the packing list and the physical box. Without the packing list, inspection will be delayed.

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**Packing Tips**

Any restricted article at the time of importation or offer for importation to Guam shall not be packed in a packing material unless the plants were packed in the packing material immediately prior to shipment; such packing material must be free from sand, soil, or earth and has not been used previously as packing material. For the list of packing materials, visit https://www.govregs.com/regulations/7/319.37-9.